



## McAlpin on Fourth Condominium Homeowners Association

Please note the mezzanine level is considered part of the clubroom and will be included as part of the Homeowner reserving clubroom /cleaning

### CLEANING AND USAGE CHECKLIST

	<u>Acceptable</u>	<u>Note Exceptions</u>	<u>Minimum Charge When Unacceptable</u>
1.	<u>KITCHEN</u> - Clean & empty refrigerator, clean stove, microwave, counter tops & sink. Sweep and mop floor.		\$100.00
2.	<u>RESTROOMS</u> - Clean Toilets, washbasins, mirrors. Sweep and mop floor.		\$20.00
3.	<u>GENERAL CLEANING</u> - Clean spills from tables, chairs, windows and stair ledges & stair rails. Wipe smudges from all glass & walls. Check plants for debris.		\$30.00
4.	<u>VACUUM</u> - Vacuum carpet; make certain areas under furniture are clean. Vacuum upholstered furniture, make certain to clean under cushions.		\$10.00
5.	<u>GARBAGE REMOVAL</u> - Empty and clean all trash cans. Remove all trash from clubroom. Replace all plastic bag liners if they are removed.		\$20.00
6.	<u>FOOD</u> - Remove all food from refrigerator.		\$20.00
7.	Close clubroom by 11:00 p.m.		\$100.00

Homeowner Signature \_\_\_\_\_

Comments: \_\_\_\_\_