



CODE OF ETHICS AND RULES OF CONDUCT FOR BOARD MEMBERS

The Board of Directors of The McAlpin Condo Community hereby adopts the following rules of conduct, standards of behavior, ethical rules, and enforcement procedures that are applicable to all serving the community.

Violations of this Code of Ethics and Rules of Conduct may result in the remaining board members requesting the resignation of the offending member.

Each new board member will be given a copy of this document and will be asked to acknowledge that they received it, read it, and agree to abide by it.

- Board members agree to abide by all association rules and be current in the payment of all association fees and assessments.
- No gifts of any type worth \$50.00 or more per year will be accepted from any owner, resident, contractor or supplier.
- No drugs or alcohol will be used prior to or during association or board meetings.
- It is understood that differences of opinion will exist. They must be expressed in a clear and businesslike fashion. Confidentiality of other board members' opinions will be respected, and not criticized outside of a board meeting. The board is a team and will not criticize one of its own outside the confines of the board meeting. Dissenting votes will be reflected within the official minutes of the association. A dissenting board member is always permitted to put into writing the reasons for the dissenting opinion and have the writing attached to meeting minutes.
- Language at board meetings will be kept professional. Yelling, swearing and/or personal attacks against fellow board members, the property manager, contractors, owners, or residents is prohibited.
- Board members agree not to make promises or assurances to any owner, resident, contractor, subcontractor, supplier, or anyone else unless the promise or assurance was approved by the board as a whole.
- A board member will not knowingly misrepresent facts to anyone regarding any issue within the community.

- No board members may use his/her position to enhance his/her financial status through the use of certain contractors or suppliers or in any other manner whatsoever. Any potential conflict of interest must be immediately disclosed.
- No contributions will be made to any political parties or political candidates by the association.
- No board member will harass, threaten, or attempt through any means to control or instill fear in fellow board members, the property manager, a member of the staff or any owner/resident.
- Confidentiality of other board members' personal lives, all residents' personal lives, the property managers' personal lives, as well as employees' personal lives, will be respected and preserved by the board members.
- No board member will interfere with the duties of the property manager, contractor, or staff member.
- Any board member under investigation for a felony will request a leave of absence from the board of directors during the investigation and trial period. Any board member convicted of a felony will immediately resign.
- The board will use its best efforts at all times to operate and make decisions that are consistent with high ethical principles, and to protect the safety of the residents and enhance the value of the property.

I hereby acknowledge receipt of this Code of Ethics and Rules of Conduct for Board Members and agree to abide by its terms.

_____ Name & Date President

_____ Name & Date Vice-President

_____ Name & Date Treasurer

_____ Name & Date Secretary

_____ Name & Date At-Large